Apply via the link by June 25 at 11:59 p.m.
https://gsas.yale.edu/gsas-professional-experience-gpe-fellowship-application

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Cultivating Conversation Fellow —Office of the Secretary and Vice President for University Life (OSVPUL)

Mentor: Brenna Larson , Assistant Director of University Life: Strategic Initiatives , Office of the Secretary and Vice President for University Life (OSVPUL)

Fellow Title: Cultivating Conversation Fellow —Office of the Secretary and Vice President for University Life (OSVPUL)

Organization Name: Office of the Secretary and Vice President for University Life (OSVPUL)

Organization Website: https://secretary.yale.edu/

Organization Description:
The Office of the Secretary and Vice President for University Life shapes the vision for student life across Yale's undergraduate, graduate, and professional schools, and for university life more broadly for faculty and staff. Our office also plays a central role in managing key university functions, leading the planning and production of major ceremonies that celebrate and honor the Yale community, including Baccalaureate, Commencement, Opening Assembly, Veterans Day, and other significant events.

GPE Fellow Responsibilities:
Fellow Responsibilities:
· Workshop/event planning, logistics, and operations
· On-site support to ensure an outstanding participant experience
· Communications and outreach support, including the design and implementation of a social media campaign

Desired GPE Fellow Qualifications:
A successful candidate will have experience planning and supporting workshops or events, including logistics and day-of operations, and will bring strong interpersonal skills to ensure an excellent participant experience for a cohort of students and staff. They will also have excellent written and digital communication abilities.

GPE Fellow Learning Objectives:

Boost your resume while contributing to a university-wide initiative! Join the Office of the Secretary and Vice President for University Life (OSVPUL) to gain hands-on experience in program development, event management, and strategic communications.

As the OSVPUL GPE Fellow, you will gain valuable experience supporting the Cultivating Conversation [https://secretary.yale.edu/cultivating-conversation] initiative focused on strengthening constructive dialogue across campus. In this role you will work with the highly collaborative OSVPUL team to plan and implement events, activities, and workshops that bring together undergraduate, graduate, and professional students, as well as faculty and staff.

Number of Available Positions: 2