

To apply for a GPE Fellow position: Submit an updated resume and cover letter to gsasprofessionaldevelopment@yale.edu with the subject header “[Name of Fellow position]” by December 8 at 11:59 p.m.

FAS Film Programming Fellow—Faculty of Arts and Sciences

Mentor: Marc Francis, FAS Film Programming Manager, Faculty of Arts and Sciences

Fellow Title: FAS Film Programming Fellow—Faculty of Arts and Sciences

Organization Name: Faculty of Arts and Sciences

Organization Website: film.yale.edu

Organization Description:

Yale Faculty of Arts and Sciences offers on average 50+ film screenings each semester. The FAS Film Programming Fellow will report to the Manager of Film Programming (FAS) on film screenings and series hosted by FAS departments including Film and Media Studies, French, Slavic, Comparative Literature, and many others, as well as the Whitney Humanities Center. These screenings often include filmmakers and other talent as well as collaboration with departments and schools across the university.

GPE Fellow Responsibilities:

- Weekly check-ins with Manager of Film Programming (FAS) to discuss upcoming events – assess where assistance is needed
- Assist FAS faculty with filmmaker and curator visits, escorting talent to locations and other duties in coordination with Manager of Film Programming (FAS)
- Attend planning meetings for film festivals and series run by FAS faculty and affiliates
- With Yale College Arts and Manager of Film Programming (FAS), help implement and improve a weekly email newsletter/digest; assess timelines for announcements, how to expand reach, and optimize marketing/communications
- Proofread and format copy and other email and marketing materials before distribution
- If available, serve as house manager for some screening events

Desired GPE Fellow Qualifications:

Valued attributes include a love of cinema and the arts, attention to detail, outgoingness and ability to work with strangers, responsiveness to email, staying organized and able to track programming workflows.

GPE Fellow Learning Objectives:

Students will gain a practical and logistical skillset for film programming and curation, applicable also to other areas of public-facing curation and event planning in the arts. Students will also learn how to navigate the many organizations and units across campus and leverage their collaborative potential. Students will be able to plan one screening of their choosing under the guidance and supervision of the Manager of Film Programming (FAS).

Number of Available Positions: 1