

To apply for a GPE Fellow position: Submit an updated resume and cover letter to gsasprofessionaldevelopment@yale.edu with the subject header “[Name of Fellow position]” by Sunday, July. 14 at 11:59 p.m.

Online Education Fellow - Yale Summer Session

Mentor: Jennifer Conroy, Online Education Manager, Yale Summer Session

Fellow Title: Online Education Fellow

Organization Name:
Yale Summer Session

Organization Website:
summer.yale.edu

Organization Description:

Each summer, Yale Summer Session brings together students from across the country and around the world to take Yale College courses in New Haven, online, or abroad or to hone their craft at the Yale Writers’ Workshop or in the Summer Drama Program. International students can also study law, business, or English in our English Language Institute. Living together in Yale's residential colleges, students in New Haven share a vibrant community outside of the classroom. Students in online courses study with top Yale faculty, accessing our virtual seminar classroom from just about anywhere in the world. YSS extends beyond the boundaries of Yale's New Haven campus as well, with more than 25 Yale faculty-led programs abroad in Africa, Asia, Latin America, and Europe.

GPE Fellow Responsibilities:

The Online Education Fellow will work closely with our Online Education Manager, as well as Richard Collins, the Director of Online Education and IT. The Fall is a time for evaluating our summer programs and preparing the large-scale strategy for the course offerings in the next cycle. The Fellow will take part in analyzing our process and planning for next summer. In addition, the Fellow will be assisting instructors in creating digital content for summer online courses. In particular, the Fellowship will involve editing video using Adobe Premiere and ensuring that all digital content meets accessibility standards. Additional opportunities may include sound editing of podcasts, social media strategy, and data analysis. In this capacity, the Fellow will cooperate with faculty across many departments, as well as program directors and administrators in our office.

Desired GPE Fellow Qualifications:

The ideal candidate for this position would have some teaching experience in the online space. They should have an interest in instructional design and a desire to develop or advance video

editing skills using Adobe Premiere. They should be detail-oriented and punctual and be able to work independently and remotely.

GPE Fellow Learning Objectives:

This position would be ideal for a graduate student interested in broadening their experience in online education. They will be able to produce and edit video content - for teaching, social media, or personal projects. The Fellow will be exposed to developments in online education as well as a wide range of tasks in academic administration. We are able to offer mentoring in instructional design as well as technology management in the higher education context.

Number of Available Positions:

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