

To apply for a GPE Fellow position: Submit an updated resume and cover letter to [gsasprofessionaldevelopment@yale.edu](mailto:gsasprofessionaldevelopment@yale.edu) with the subject header “[Name of Fellow position]” by June 25 at 11:59 p.m.

---

## **Title IX Education Fellow—Title IX Office**

**Mentor:** Erin Farley, Manager, Title IX Prevention Education and Outreach, Title IX Office

**Fellow Title:** Title IX Education Fellow—Title IX Office

**Organization Name:** Title IX Office

**Organization Website:** <https://titleix.yale.edu/>

### **Organization Description:**

The Title IX Office works to both prevent and respond to sex discrimination and sexual misconduct by offering services such as prevention and education opportunities, sharing information about resources, coordinating supportive measures, and tracking and reporting patterns and trends.

### **GPE Fellow Responsibilities:**

#### A. Trainings

- Coordinate and facilitate bystander intervention workshops and other Title IX-related trainings developed for the graduate and professional student community at Yale.
- Liaise and meet with community members interested in hosting a workshop for their own academic and research communities.
- Tailor trainings to match specific community needs and dynamics.
- Facilitate workshops and trainings.
- Keep records of trainings (power points, scenarios, and attendance).
- Procure training materials, including brochures, Power Point presentations, and handouts needed for the training.
- Distribute post-workshop surveys.

#### B. TIX initiatives

- Under the guidance of the Title IX Office team, support prevention programming and other Title IX initiatives.

-Participate in planning and implementing activities related to the Title IX Student Advisory Board.

-Assist members of the Title IX Office with ongoing communications, training, and programming projects on an ongoing basis.

#### C. Education and research

-Contribute to the evaluation of and provision of feedback regarding current communications and programming initiatives.

-Conduct research on emerging prevention and education trainings as assigned by the Manager of Title IX Prevention, Education, and Outreach.

-Participate as a member of the Title IX team on the development of new prevention and education trainings/initiatives for the Yale community.

#### D. Other

- Perform additional work as assigned by the Manager of Title IX Prevention, Education, and Outreach.

#### **Desired GPE Fellow Qualifications:**

We are seeking a GPE candidate who demonstrates excellent communication skills and the ability to actively engage audiences, including through high-impact presentations. The ideal candidate builds strong relationships with diverse stakeholders, collaborates effectively across teams, and consistently brings professionalism, compassion, and sensitivity to their work and interactions.

#### **GPE Fellow Learning Objectives:**

A GPE Fellow in this role will deepen their expertise in Title IX prevention, education, and outreach by developing, tailoring, coordinating, and delivering trainings, including bystander intervention workshops, for diverse graduate and professional student audiences. They will strengthen facilitation, public speaking, and instructional design skills by partnering with community members to understand local needs and dynamics, adapting content accordingly, and integrating feedback from post-workshop surveys and program evaluations. The fellow will also build experience in program planning and implementation by supporting prevention initiatives and contributing to activities connected to the Title IX Student Advisory Board. In addition, they will grow their applied research and assessment skills by reviewing communications and programming efforts, researching emerging best practices in prevention education, and collaborating with the Title IX team to design and refine new trainings and outreach initiatives, while gaining practical experience in project coordination, materials development, and stakeholder engagement.

**Number of Available Positions: 2**