

To apply for a GPE Fellow position: Submit an updated resume and cover letter to gsasprofessionaldevelopment@yale.edu with the subject header “[Name of Fellow position]” by July 7, 2023.

DEIB Initiatives Fellow at [Office of International Students and Scholars \(OISS\)](#)

Graduate Professional Experience Host Office Description

Yale's Office of International Students & Scholars (OISS) works with more than 6,000 international students and scholars representing more than 120 countries in every school across the university.

Host Mentor

Molly Hampton (she/her)

Associate Director of Engagement, Assessment, and Operations

Molly.hampton@yale.edu

Graduate Professional Experience Fellow Responsibilities

For the academic year 2023-2024, OISS is seeking a graduate fellow to work on diversity, equity, inclusion, and belonging (DEIB) initiatives in an ongoing effort to ensure that we are providing our international community with the support and resources they need.

The Graduate Fellow will assist OISS in developing DEIB resources and programs for our international community. This would include, but would not be limited to:

- Design and execute two programs/workshops per semester. The fellow will either develop and lead these programs or find faculty or staff experts in the subject matter to deliver the content. These programs might focus on topics such as:
 - Critical terms, concepts and context of DEI initiatives at Yale and across the U.S.
 - Navigating personal identities such as race, gender, and sexuality in the U.S.;
 - U.S. history of systemic racism, class structures, and privileged identities;
- Research and curate DEIB resources for the OISS website, social media, pre-arrival materials, and newsletters.
- Engage with international students, scholars, and family members to assess needs and implement new initiatives

Graduate Professional Experience Learning Objectives and Opportunities

What You Will Gain:

- Project Management skills – design and execution of two DEIB focused workshops or events
- Outreach & engagement skills - marketing and implementation of an event, engaging with colleagues across Yale and in the field of DEIB
- Research and analysis of peer institution’s DEIB Initiatives to improve our office’s efforts
- Inter-office communications skills
- Web editing and content curation skills
- Experience working with a large international community from all around the world

Desired Qualifications

- Ability to work independently and to collaborate with colleagues to see a project through from start to finish in a hybrid environment
- Excellent communication skills, including intercultural sensitivity, a positive outlook, and a lot of patience.
 - Public speaking and presentation skills, ability to put together and lead a workshop to an international audience
 - Proficiency with the entire Microsoft Office Suite, familiarity with web editing software, and experience with social media and marketing. Experience with video editing and graphic design software is a plus.
 - Related experience with diversity, equity, inclusion, and belonging initiatives

Duration of position

Preferably Full Academic Year, but open to just Fall 2023